Parish Share Roles and Responsibilities
Proposal

**Archdeacon**
- Work with MMU leaders to agree ministry numbers and MPA’s
- Hold MMU’s accountable for ministry, mission and giving
- Manage vacancy and appointment process with consideration of finances

**Area Dean / D. Treasurer**
- Explain guided offers and cost of ministry figures
- Review and collate MSF offers/grant requests
- Drive process in line with agreed timeline
- Provide share health checks?

**MMU Leader**
- Review guided offers and cost of ministry figures
- Encourage generosity and mutual support within the MMU
- Agree MSF offer/grant request with individual parishes
- Work with late/non paying parishes in MMU

**Benefice Leader**
- Focus on parish needs and support
- Communicate with parishioners
- Provide guidance and support

**Data**
- Maintain database
- Process raw data
- Produce share assessments
- Provide review figures
- Analyse and report trends and exceptions

**Finance**
- Define timetable
- Quality check share assessments
- Track payments versus plan
- Report to Trustees
- Provide financial overlay
- Manage MSF process
- Support MMAs and Archdeacons

**MMA**
- Teach on stewardship
- Train and support Deanery treasurers
- Escalation point for complex issues
- Support Archdeacon on clergy appointments and finances
- Recruit and support volunteers

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