



Church's dedication name

Parish

Parish Ref. No:

Deanery

D

ARTICLES OF ENQUIRY (Churchwardens' Presentments)

To the Churchwardens for the past year (2018/19)

The following questions have been prepared to enable you to make your Presentments, which is a duty imposed upon you by law.

Aiden R Hargreaves-Smith
Diocesan Registrar

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| A | <p>BUILDING MATTERS:</p> <p>Inventory/Terrier <i>(please use a separate sheet to list items if necessary)</i></p> <p>Is your inventory up to date?</p> <p>If not, do you need assistance in order to bring it up to date?</p> <p>Acquisitions in 2018</p> <p>Removals in 2018</p> <p>Log Book</p> <p>When was the last Quinquennial Inspection of your church? Date:</p> <p>What steps have you taken to fulfill the recommendations? (a brief outline please):</p> <p>Faculties obtained (please attach an additional sheet if necessary):</p> <p>Work carried out in 2018 (please attach an additional sheet if necessary):</p> <p>Please enclose a copy of the annual Trees Report (if this is appropriate).</p> |
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| B | <p>REGISTERS: (e.g. Thanksgiving for the Birth of a Child, Baptism, Confirmation, Admission of Children to Holy Communion, Banns, Marriage, Burial)</p> <p>Are they up to date and held securely? yes / no</p> <p>Are there any issues with the registers? yes / no</p> |
| C | <p>OTHER MATTERS:</p> <p>Is there any particular reflection you wish to make or are there any questions you wish to ask the Archdeacon in your capacity as Churchwarden(s), about the parish during the last year?</p> |

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| <p>Safeguarding Policy (Children and Vulnerable Adults) <i>You may need to ask your Parish Safeguarding Representative or PCC Secretary to help you with these questions</i></p> | |
| Does the PCC have a Safeguarding policy in place? (e.g. adoption of diocesan policy (=national policy) and practice guidance) | yes / no |
| On what date was the PCC's last annual review of Safeguarding conducted? | |
| Is the PCC up to date with safer recruitment and safeguarding training? | yes / no |
| Are DBS records kept in a safe and secure place? | yes / no |

Thank you for attending to these Churchwarden questions.
The Archdeacon is always happy to be consulted by Churchwardens on any item of interest or concern.

OUTGOING CHURCHWARDENS' DECLARATION

We, the undersigned, DO SOLEMNLY AND SINCERELY DECLARE that the answers herein written are, to the best of our knowledge and belief, a full and faithful Presentment as to all and each of the Articles of Enquiry to which they refer.

CHURCHWARDEN

CHURCHWARDEN

DATE

Please note that this document will be analysed by the Archdeacon and his / her colleagues.